



Department
of Health &
Social Care



Ministry of Housing,
Communities &
Local Government

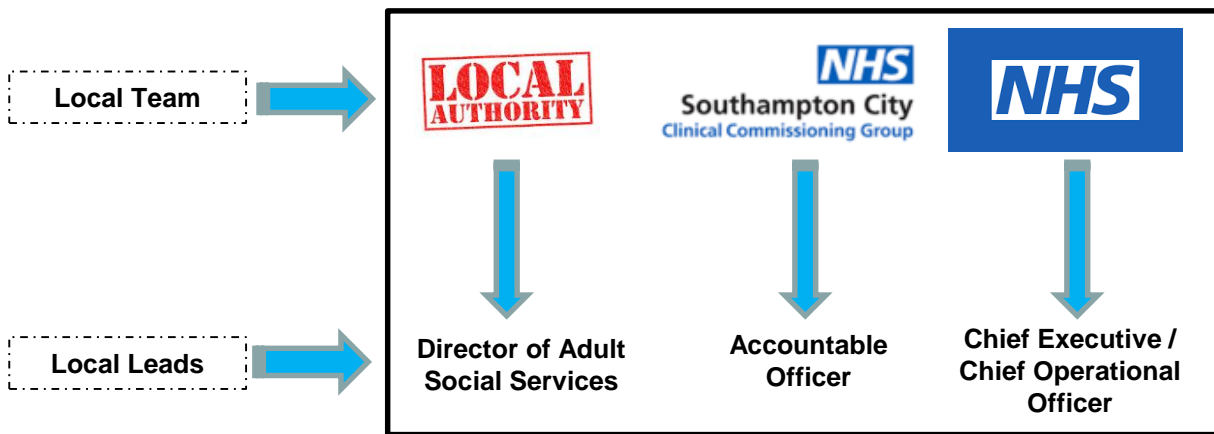
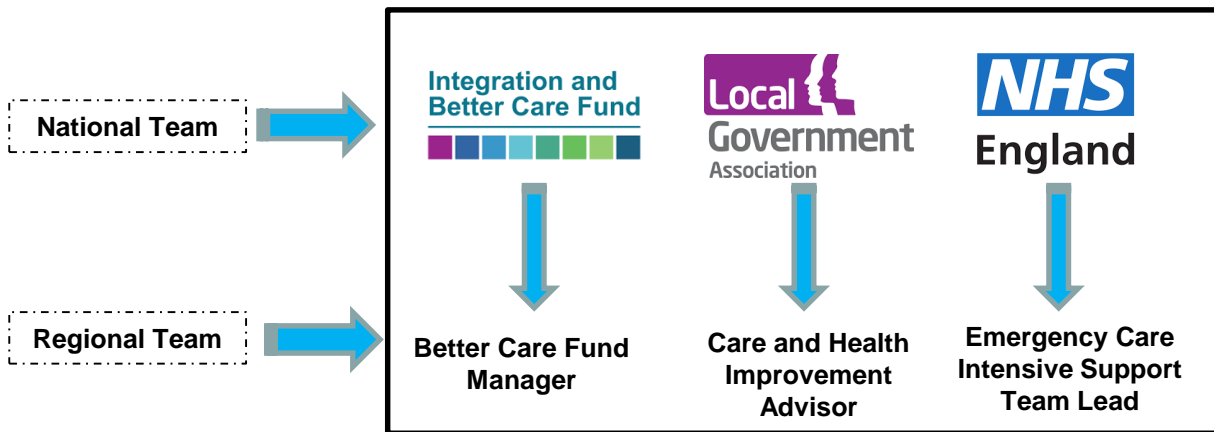


Executive Peer Reviews

Methodology V0.1



Executive Peer Reviews



Review team

- 3 x Peers – 1 x Local Authority DASS | 1 x Trust CEO/COO | 1 x CCG AO
- 1 x Care and Health Improvement Advisor
- 1 x Better Care Fund Manager
- 1 x Emergency Care Improvement Support
- 1 x Review Manager



Key Lines of Enquiry

Leadership



- Is there clear leadership, vision and ambition demonstrated by the chief officers across the system?
- Is the system vision underpinned by a credible strategy with strategic priorities shared across the system?
- Is there alignment across delivery plans, such as for BCF, Joint Health and Wellbeing Strategy, A&E improvement or ICS/STP?
- Is there awareness and acceptance of the shared challenge to reduce delayed transfers of care and improve system performance?

Attitudes / Behaviour / Culture



- Is there an understanding of the transformational change required to achieve improved performance?
- How effectively do leaders collaborate to plan and deliver services so that organisations and staff are encouraged to work together to meet the needs of their population?
- Is there a shared language amongst staff to prioritise safe and timely discharge?
- Is there distributed leadership across the system working together to deliver improvement?
- Is there a culture of collaboration or blame?

Performance



- Are the standard operating processes and escalation plans sufficiently developed and agreed across the local system?
- How do system leaders assure themselves that performance issues are being addressed?
- Are there targets for key metrics agreed across the system and deliverable through the project plans in place?
- Is there a comprehensive understanding of trends in the data, the correlation between data sets and how their improvement plans will affect the month on month outturn?
- Are plans based on evidence and best practice, e.g. Safer Better Faster, High Impact Changes?

Community Capacity

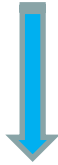


- How are system partners working together to develop a workforce to meet the needs of the local population now and in the future?
- Does the system have a shared understanding of resource gaps in primary, community health and social care?
- What joint commissioning arrangements are in place?
- Is there a strong understanding of the health and care market?
- Is there active engagement of the independent care providers including care home / home care and the voluntary sector?



Timeline

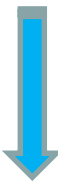
Preparation



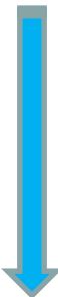
Intelligence gathering



Briefing / final preparations



On site



Reporting

Review team

Week 1

- BCF National Partners identify system
- Letter from BCF outlining support offer
- Agree scope for Executive Peer Review (EPR)
- Identify participants for EPR: Local Authority / NHS Trust(s) / CCG(s)
- Identify venue and business support in system

Week 2-3

- Set date for Executive Peer Review
- Identify peers: 1 x LA DASS | 1 x Trust CEO/COO | 1 x CCG AO
- Set date for briefing call with peer team
- Request 'light touch' data pack from LGA analysts
- Local context from system: Meet / speak with senior staff in system
- Contact regional leads: ADASS / ECIST / NHS E / NHS Confed / BCF

Week 4-5

- Finalise preparation with system business support
- 60 minute briefing call with peer review team

Week 6

- Full day on site peer review

Schedule	
•	08:00 – 08:30 Peer team arrival
•	08:30 – 10:00 Peer team preparation
•	10:00 – 10:30 Participant arrival / Welcome
•	10:30 – 11:00 Introduction / Presentation
•	11:00 – 13:00 Interviews in 3 groups
•	13:00 – 14:30 Lunch / Peer team corroboration
•	14:30 – 15:30 Feedback to system and discussion
•	15:30 – 16:30 Debrief / Action planning
•	16:30 – 18:00 Break
•	18:00 – 20:00 System Leaders Supper

Week 7

- PowerPoint report provided to system

3 x Peers – 1 x Local Authority DASS | 1 x Trust CEO/COO | 1 x CCG AO
 1 x Care and Health Improvement Advisor
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 1 x Emergency Care Improvement Support
 1 x Review Manager



Schedule

Time	Peer Team	System participants
08:00	Arrival	
08:30	Preparation	
09:00		
09:30		
10:00	Participant arrival / introductions	
10:30	Opening presentation	
11:00	Interviews in 3 groups	
11:30		
12:00		
12:30		
13:00	Corroboration	Lunch / Networking
13:30		
14:00		
14:30	Feedback to system and discussion	
15:00		
15:30		
16:00	Action Planning	
16:30		
17:00	Break	
17:30		
18:00	System Leaders Supper	
20:00		

